

**Sent:** Tue, 03 Dec 2013 16:25:39 -0500  
**From:** "Nixon, Monique" <monique\_d\_nixon@oa.eop.gov>  
**To:** "Maloney, Peggy" <peggy\_a\_maloney@oa.eop.gov>, "Maloney, Peggy" </o=eop/ou=exchange administrative group /cn=recipients/cn=maloney, peggy a.c4e">  
**Cc:** "Schlee, Terie M." <teresa\_m\_schlee@oa.eop.gov>, "Wallace, Colleen" <kathryn\_c\_wallace@oa.eop.gov>, "Diaz, Nilsa" <nilsa\_diaz@oa.eop.gov>, "Hertig, Donald L." <donald\_l\_hertig@oa.eop.gov>, "Wallace, Colleen" </o=eop/ou=exchange administrative group /cn=recipients/cn=kathrync.wallace62771662">, "Diaz, Nilsa" </o=eop/ou=exchange administrative group /cn=recipients/cn=nilsadiaz13746102">, "Hertig, Donald L." </o=eop/ou=exchange administrative group /cn=recipients/cn=donaldl.hertig52584014">, "Schlee, Terie M." </o=eop/ou=exchange administrative group /cn=recipients/cn=teresam.schlee23114703">  
**Subject:** RE: Poster and email Request for Approval

P6/b(6)

Good afternoon Peggy,

Thank you for your hard work on the poster. Once the picture of  is removed from the poster, you are free to distribute it via email to your OCFO colleagues. You can also send reminders about CFC events hosted by other components. Our Graphics and Design team is taking care of posting signs/displays, that have already been approved, throughout the buildings to publicize the CFC events.

In regards to the poster contest, below is the information from the CFC site.

The CFCNCA Contest rewards specific creative efforts that happen during the campaign season, including special events, written materials, and overall communication strategies. These awards recognize the individuals, reporting units, and agencies that demonstrate the theme of "I Make It Possible" and support the goals of the campaign.

★ **Best Poster/Display** — To the department, agency or reporting unit judged to have the most creative poster to publicize CFCNCA and attract contributors to the campaign. Actual poster must be submitted. For larger displays, pictures of the display will be accepted.

The Graphics and Design has created the official EOP/CFC posters. Due to the fact that these are the posters that are on display, it is my understanding that they would be the ones submitted to the poster contest.

I do think that entering the poster contest is a really great idea. Next year you could talk to Nilsa before the CFC season begins and submit OA/EOP poster ideas for the 2014 CFC season, and maybe we will have an opportunity to enter the poster contest.

Again thank you for all the thought you put into this and please let me know if you have any questions.

Monique

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**From:** Maloney, Peggy  
**Sent:** Monday, December 02, 2013 11:46 AM  
**To:** Nixon, Monique  
**Cc:** Schlee, Terie M.; Wallace, Colleen; Diaz, Nilsa; Hertig, Donald L.

**Subject:** Poster and email Request for Approval

Monique,

Attached is a copy of the poster being submitted for approval and below is a draft of the email I would like to send to OCFO.

Regarding your my inquiry and your feedback of the book sale (for clarity) which is not on the poster. My intention is to give my staff plenty of notice for all CFC events, ensuring maximizing attendance/contributions, regardless of who is hosting.

Regarding the photo of [REDACTED] on the poster, the snapshot was taken from the already approved video on the intranet.

Since the dates on the poster are time sensitive, time is of the essence, anything that can be done to expedite this is appreciated.

Thank you Monique.

Peg Maloney  
Secretary  
CFC Key Worker  
Office of the Chief Financial Officer  
Executive Office of the President  
202-395-7627



In support of CFC: Coffee pods and Nature Valley Granola Bars are available, starting 25 Nov – 15 Jan, for the suggested contribution amount of \$1 (while supplies last), at the NEOB, 5<sup>th</sup> floor, workspace #517.1, M-F from 9:00am – 3:00pm \*Self Serve. All contributions will be donated to the CFC General Fund, thank you in advance for your support!

Hello OCFO:

Attached is a poster listing dates and times of OA sponsored CFC events, please mark your calendars! A CFC Book Drive is being hosted by the WHO and EOP Health and Wellness Council @ the EEOB, 2 Dec- 6 Dec:



As always, your consideration regarding CFC is greatly appreciated!

P6/b(6)

Peg Maloney  
Secretary  
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